

Sony ICD-UX81 QuickStart Guide



<http://celebrateoklahoma.us>



WHAT IS IT? The Sony ICD-UX81 Digital Recorder is a battery operated, cross-platform audio recorder. It uses one AAA battery and can record approximately 575 hours of audio.

GETTING STARTED:

- Use scissors to open the package.
- Take your AAA battery out from the rubber-banded documentation pages.
- Set the date and time:
 - Press + or - to increase or decrease the displayed number
 - Press the skip/advance/right arrow button to move to the next number
 - When finished, press the play/OK button
- To turn off the recorder, make sure it is not recording (the stop button is pushed) and push the HOLD button down (toward the bottom of the recorder.)

RECORDING

- Turn the recorder on by pushing the HOLD button down (toward the bottom of the recorder.)
- Press the red record (REC) button to start recording.
- Press the STOP button to stop recording.
- Conduct a short test with your recorder before conducting your first, ACTUAL interview. After recording a test, press the PLAY button (has an arrow and square on it) to play the recording using the built in speaker on the recorder.

Refer to the user's manual which came with the recorder for more operating instructions. This is also available in PDF format online.

TRANSFERRING A RECORDING TO YOUR COMPUTER

- Turn the HOLD switch to the ON position. (This prevents data damage and turns off the display.)
- Slide the USB cover off the recorder..
- Insert your voice recorder into the USB port of your computer.
- Wait for your computer to recognize the device as a voice recorder. It will mount like a USB flash drive on your computer.
- TIP: Resize your browser window with these instructions so you can simultaneously view them along with the file window.
- Navigate to the folder VOICE - FOLDER01 (or select a different folder if you used it to record.)
- Copy the MP3 audio files to your desktop or another location on your hard drive. (file name will be 090506_000.mp3 or similar. The first 2 digits are the year, second 2 are the month, next 2 are the day, and the final 3 are the incremented recording number in that folder.)
- Close the file window.

